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PAGE 1

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## AGENDA

**VILLAGE OF STURTEVANT  
BOARD OF REVIEW  
VILLAGE BOARD ROOM  
STURTEVANT VILLAGE HALL  
WEDNESDAY, AUGUST 2, 2023  
4:00 PM**

- 1. Call to Order**
- 2. Roll Call**
- 3. Appointment of a Chairperson**
- 4. Appointment of a Vice-Chairperson**
- 5. Approval of Minutes** – Approval of the August 3, 2022, and, May 2, 2023 Board of Review meeting minutes.
- 6. Clerk's Report**
  - a. Date Board of Review notices were published
  - b. Date Assessment Roll was received and reviewed
  - c. Verification that at least one member of the Board of Review has met training requirements
  - d. Verification of ordinance adoption providing for confidentiality of income and expense information provided to Assessor.

## **7. Assessor's Report**

- a. Open Book report and verification that Open Book changes are reflected in assessment roll
- b. Level of assessment
- c. Date Assessor's affidavit was signed
- d. Date assessment letters were sent to property owners

## **8. Review objections received 48 hours in advance (if any)**

- a. Report on any requests for removal of Board of Review members
- b. Schedule dates for evidence hearings and deliberations, if not accomplished at this meeting

## **9. Public appearances by objectors without 48-hour notice (in any)**

- a. Approve/disapprove waiver of notice requirement for good cause
- b. Schedule dates for evidence hearings and deliberations, if not accomplished at this meeting

## **10. Hearings – Public appearances by objectors**

## **11. Deliberation and action on objections made to the Board of Review**

## **12. Clerk's report on how objectors will be notified of decisions**

## **13. Review, correct and accept assessment roll**

## **14. Other statutory duties properly before the Board of Review**

## **15. Adjournment**

Cheryl Zamecnik  
Village Clerk

Posted: Aug 1, 2023

A quorum of other elected or appointed bodies may be present at this meeting for informational purposes only. No action from those bodies will be taken at this meeting.