

RESOLUTION 2020-18

(4-6-2020)

**RESOLUTION BY THE ADMINISTRATION, PERSONNEL, POLICY
AND LEGAL COMMITTEE APPOINTING A DEPUTY ADMINISTRATOR
AND ESTABLISHING AUTHORITY TO SIGN CHECKS AND OTHER
DOCUMENTS**

WHEREAS, a part-time administrator will be hired in April 2020; and

WHEREAS, there is a need to appoint a Deputy Administrator; and

WHEREAS, Amanda Gain has been assisting the Interim Administrator with duties; and

WHEREAS, the Board of Trustees would like to appoint her as Deputy Administrator; and

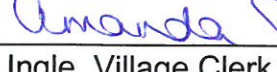
NOW THEREFORE, the Village Board of the Village of Sturtevant, Racine County, Wisconsin does hereby resolve:

1. That the appointment of Amanda Gain to serve as Deputy Administrator is authorized and approved.
2. That the Deputy Administrator shall have the powers of the Administrator whenever necessary.
3. That the Deputy Administrator shall be authorized to sign checks and shall be authorized to conduct a wire transfer, ach payment and account transfers on behalf of the Village of Sturtevant until such time that her employment with the Village of Sturtevant ceases or until such authority is revoked by the Village of Sturtevant Board of Trustees.
4. A certified copy of this Resolution shall be filed with all Village depository institutions.

Adopted by the Village Board of the Village of Sturtevant, Racine County, Wisconsin, this 6th day of April, 2020.

Village of Sturtevant

By 
Jayme Hoffman, President

Attest 
Amanda Ingle, Village Clerk