



2801 89th Street
Sturtevant, WI 53177
(262) 886-7201

Applicant for park use must be 18 years of age or older

PARK RENTAL FORM

ORGANIZATION _____

APPLICANT NAME _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

BEST PHONE NUMBER TO CONTACT _____

NATURE OF EVENT _____

LOCATION REQUESTED _____

EVENT DATE & TIME _____

RESERVATION FEES

	<u>Resident</u>	<u>Non-Resident</u>
FIREMAN'S PARK	\$200	\$300
SOUTH PARK	\$200	\$300
NORTH PARK	\$200	\$300

*If no damage reported \$100 will be returned to residents

*If no damage reported \$125 will be returned to non-residents

*Additional food inspection fees may apply per Central Racine County Health Dept.

> TENTS (**separate application**): \$25 PER TENT/CANOPY OVER 12' by 12'

> ALCOHOLIC BEVERAGES: \$50 PER DAY - FIREMAN'S PARK ONLY (**separate application**): MUST APPLY 60 DAYS IN ADVANCE

> FOOD AND BEVERAGE: \$50 PER DAY

Special Requests: _____

Estimated Attendance: _____

I, the undersigned (representing the sponsor group), have read the conditions of use and general rules of the department regulating use of the facilities and agree to comply with them and further agree to indemnify the Village of Sturtevant from liability incurred by the Village by virtue of granting reservation and facility as per application and release the Village from any damages, losses, or additional costs incurred due to cancellation of this reservation by the Village. I also accept responsibility for the cost of additional charges incurred including, but not limited to, excess field and property damage as set per established fees. I understand I am responsible for contacting the Central Racine County Health Department at (262) 898-4460 for any required food inspections and fees that may apply.

Signature of Applicant _____ Date _____

- **SOUTH PARK**
 - HULDA + 94TH
 - TENNIS COURTS
 - PLAY EQUIPMENT
 - BALL DIAMOND
 - PICNIC TABLES
 - PORTA-POTTIES AVAILABLE BETWEEN MEMORIAL DAY & LABOR DAY
- **NORTH PARK**
 - MICHIGAN + 94TH
 - PLAY EQUIPMENT
 - TENNIS COURTS
 - PICNIC TABLES
 - RESTROOM KEYS AVAILABLE AT MUNICIPAL BUILDING 48 HOURS PRIOR TO RESERVATION
- **FIREMAN'S PARK**
 - CHARLES STREET
 - PLAY AREA
 - PICNIC TABLES
 - BALL DIAMONDS
 - SHELTER/CONCESSION STAND
 - **RESTROOMS OPEN DURING SCHEDULED BASEBALL GAMES**

CANCELLATION:

- ALL FEES REFUNDED
- CANCELLATION BY THE VILLAGE, APPLICANT SHALL HOLD VILLAGE HARMLESS FROM LOSSES, DAMAGES, ETC.
- CANCELLATION BY APPLICANT: WILL RECEIVE FEES PAID LESS \$20 PROCESSING FEE IF 14 DAYS PRIOR; NO REFUND IF LESS THAN 14 DAYS PRIOR

Village reserves right to limit usage of park/park space due to weather, maintenance needs, other reasons deemed appropriate by Village.

GUIDELINES FOR USE OF PARK(S)

- ✓ Hours of use from sunrise to sunset unless written permission received
- ✓ Litter & trash must be placed in receptacles – areas around rented facilities must be policed throughout the day
- ✓ Any materials/equipment belonging to renter must be removed from facility/grounds at conclusion of activity e.g. soda, food, purchased, etc.
- ✓ Deliveries of any item must not be done unless applicant/designee is present to receive items
- ✓ Renter held responsible for conduct of individuals in attendance
- ✓ Parking is limited to posted areas
- ✓ Rental can be terminated immediately at discretion of Village and/or Police Dept. for any violation / ordinance violation
- ✓ Clean-up & set-up is the responsibility of the renter. Facility is expected to be left in the condition it was found or better
- ✓ Renter is held responsible for any damage/clean-up required post event
- ✓ Use of amplified music, tents, other structures must be approved by Village I writing & cannot violate any village/county ordinances
- ✓ Live animals, exhibits, rides, dunk tanks, motorized equipment or other for carnival games, rides, activities is prohibited unless by special authorization
- ✓ Glass is not permitted
- ✓ Alcoholic beverages are not permitted unless special permit approved by Village Board
- ✓ Any questions or concerns should be brought to the Village Clerk's attention
- ✓ Refer to Ordinance 9.18 Village Parks for park regulations

FOR OFFICE USE ONLY

CC: Clerk/DPW/Public Safety

Security Deposit \$ _____

Tent Permit \$ _____ # _____

Alcohol Permit \$ _____ # _____

Special Request Fees \$ _____

Total \$ _____

WAIVER AND RELEASE OF CLAIMS

By signing below, I expressly agree and understand that I am utilizing facilities owned and operated by the Village of Sturtevant at my own risk in order to engage in the recreation or other personal activities. I understand the novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization (WHO). Further, I acknowledge that COVID-19 cases have been confirmed in Racine County, Wisconsin and surrounding counties. In accordance with guidance issued by the WHO, the United States Centers for Disease Control and Prevention (CDC), and the Wisconsin Department of Health Services (WDHS), for slowing the transmission of COVID-19, I hereby agree, represent, and warrant that I am not and shall not enter onto Village property within 14 days after returning from highly impacted areas subject to a CDC Level 3 Travel Health Notice, after known exposure to any person returning from areas subject to a CDC Level 3 Travel Health Notice, or after known exposure to any person who has a suspected or confirmed case of COVID-19. I agree that I am aware of the CDC Travel Health Notices list (<https://www.cdc.gov/coronavirus/2019-ncov/travelers/index.html>) and agree to check this list prior to signing this waiver. I hereby agree, represent, and warrant to not enter Village facilities if I am experiencing any symptoms of COVID-19, including, without limitation, fever, cough, or shortness of breath, or have a suspect or diagnosed/confirmed case of COVID-19, or if I have experienced any such symptoms within the prior 14 days.

I understand and agree that the Village of Sturtevant has taken reasonable steps to implement recommended guidance and protocols issued by Public Health Agencies for slowing the transmission of COVID-19, including, without limitation, the restrictions set forth herein. I understand the inherent dangers for exposure to COVID-19 and other injuries while engaged in the foregoing activities on Village property, which could result in quarantine requirements, serious illness, disability, and/or death, and I hereby assume full responsibility for, and risk of, illness, bodily injury, or death. Having read and understood the above warning, I recognize the importance of reviewing and following the guidance issued by the WHO, CDC, and WDHS, as well as the Village's policies and procedures related to same. By signing this agreement, I agree to be responsible for personal safety and hygiene while engaged in the foregoing activities on the Village property, and I agree to abide by any and all Village of Sturtevant rules and procedures related to social distancing and use of personal protective equipment (PPE), including, but not limited to face masks or shields.

I further agree to hold harmless the Village of Sturtevant, including its employees and agents, and including any and all insurers thereof, from any and all claims, suits, obligations or other liabilities of any kind which arise or may arise out of my engagement in the aforementioned activities on Village property. Further, I agree to indemnify any of the aforementioned persons and/or entities to the extent of any damage claims, including attorney fees, which arise or may arise out of my activities on Village property.

I hereby certify that I have read the above provisions and agree to abide by the terms of this Agreement.

Signature

Date

(Printed)

**VILLAGE OF STURTEVANT
PARK RESERVATION GUIDELINES/RULES**

SOUTH PARK

Hulda and 94th

Tennis courts, play equipment, ball diamond and picnic tables. Porta-potties are available on site between Memorial Day and Labor Day.

NORTH PARK

Michigan and 94th

Play equipment, tennis courts, picnic tables. Restroom keys will be available at the Municipal Building 48 hours before the reservation time.

FIREMAN'S PARK

Charles Street

Play area, picnic tables, ball diamonds.

Restrooms open during scheduled baseball games

Shelter and concession stand*

Applicants must complete reservation form, pay appropriate fees and have requests approved before the site will be reserved for use. Reservations can be made for the current calendar year only.

It is the policy of the Village of Sturtevant that no person or group shall, on the basis of race, color, national origin, sex, age, or handicap, be the subject of discrimination.

CANCELLATION

Village Cancellation – All fees will be refunded. In the event of a cancellation by the Village, the applicant shall hold the Village of Sturtevant harmless from any losses, damages, or additional costs incurred as a result of the cancellation.

Applicant Cancellation – Applicant will receive fees paid less \$20.00 processing fee if cancellation is made in writing 14 days prior to the event. No refund will be made if cancellation is less than 14 days prior to event.

The Village reserves the right to limit the usage of the park or park space due to weather, maintenance needs, or other reasons deemed appropriate by the Village.

GUIDELINES FOR USE OF A PARK

Hours of use will be from sunrise to sunset unless written permission is received to stay after closing time.

*See separate Concession Stand Application and Policy

Litter and trash must be placed in appropriate trash receptacles. Areas around the rented facilities must be policed throughout the day for litter or trash.

Open fires will not be permitted on the grounds or in the shelters in any park.

Any materials or equipment belonging to the renter must be removed from the facility and grounds at the conclusion of the activity. Items such as soda, food, etc, purchased from dealers, must not be delivered to rented facilities prior to the reserved date and time specified on the reservation form. Deliveries of any items must not be done unless applicant or their designee is present to receive said items.

Individuals or groups reserving park and recreation facilities will be held responsible for the conduct of individuals in attendance at their event.

Parking is limited to posted areas.

A rental can be terminated immediately at the discretion of the Village of Sturtevant Police Department for any violation of rules/regulation, any Department policy or any other Village ordinance violation.

Clean-up and set-up is the responsibility of the renter. The facility is expected to be left in the condition that it was found in or better. The renter will be held responsible for any damage and clean-up that is required after the event.

The use of amplified music, tents or other similar structures must be approved by the Village in writing and must not violate any Village or County ordinances.

Live animals, exhibits, rides, dunk tanks and any use of motorized equipment or other equipment for carnival games, rides, and activities is prohibited unless by special authorization.

Glass is not permitted in any Sturtevant Park.

Alcoholic beverages not allowed in parks unless special permit approved by Village Board.

Questions and/or concerns should be brought to the attention of the Village Clerk's office.

Refer to Ordinance 9.18 Village Parks for further details on park regulations.