



Pool / Hot Tub Permit Application Procedures

- A copy of a plat of survey or a measured drawing showing the location of the Pool / Hot Tub in relation to property lines, other structures and to any overhead and below grade power lines on the lot. Setback and easement information can be obtained from the Village Engineer, 262-886-7202.
- Brochure and/or any other information that shows the type, size, and manufacturer of the above ground pool or hot tub.
- Structural drawings / plans for in-ground pools.
- **PDF** plans and surveys are preferred and may be e-mailed.
- Requirements are set forth in Ordinance 14.40.
- Installation of a pool in an easement is not allowed.

To schedule an inspection –

call 262.346.4575 or email:

waukeshainspections@safebuilt.com



Swimming Pool/HotTub/Spa Permit Application

2801 89th Street, Sturtevant, Wisconsin 53177-0595
Call 262.346.4575 or email waukeshainspections@safebuilt.com

DATE: _____ PERMIT NO: _____ TAX KEY NO: _____

OWNER'S NAME: _____ PHONE NUMBER: _____

JOB SITE ADDRESS: _____

PLAN REVIEW FEE:

Above Ground, Less than 1200 Cu. Ft. – \$35.00
Above Ground, More than 1200 Cu. Ft. – \$70.00
Above Ground, Less than 1200 Cu. Ft. – \$35.00
In-ground Swimming Pool – \$70.00

POOL PERMIT FEE:

Above Ground, Less than 1200 Cu. Ft. – \$35.00
Above Ground, More than 1200 Cu. Ft. – \$70.00
Above Ground, Less than 1200 Cu. Ft. – \$35.00
In-ground Swimming Pool – \$70.00

DESCRIPTION: Above Ground: _____ In Ground: _____ (Check One)

Pool Depth: _____ Pool Length: _____ Pool Width: _____

\$ _____ + \$ _____ = \$ _____
Pool Permit Fee Plan Review Fee Total Fee

HOT TUBS/SPAS: - Total Fee-\$70.00

DESCRIPTION: Out Doors _____ In Doors _____

- COMPLIANCE WITH BUILDING CODE 14.40 REQUIRED REGARDING FENCES AND ACCESS
- ATTACH A SITE PLAN OF THE PROPERTY SHOWING THE PLACEMENT OF THE POOL OR SPA
- POOLS, SPAS AND HOT TUBS SHALL COMPLY WITH APPLICABLE ZONING LAWS & COVENANTS
- VERIFY UNDERGROUND/ OVERHEAD ELECTRIC SERVICES ARE CLEAR OF THE POOL OR SPA PER CODE
- AN ELECTRICAL PERMIT IS REQUIRED_ WIRING MUST COMPLY WITH NEC ARTICLE 680
- OWNERS THAT APPLY FOR PERMITS READ AND SIGN THE CAUTIONARY STATEMENT

Value of Work \$ _____

NOTE: No POOLS Allowed in Front Yards

MINIMUM FEE: \$35.00

ALL FEES EFFECTIVE JANUARY - 2014

CONTRACTORS CREDENTIAL# _____

COMPANY NAME: _____ PHONE # _____

STREET: _____ CITY: _____ STATE: _____ ZIP CODE: _____

APPLICANTS SIGNATURE: _____ DATE: _____

APPROVED BY: _____ DATE: _____
BUILDING INSPECTOR

It is hereby agreed between the undersigned (as owner or agent) and the Village of Sturtevant, that for and in consideration of the premises and of the permit for the execution of electrical installation for light, heat or power as above described, to be issued and granted by the inspector of buildings, that the work will be done in accordance with the descriptions set forth in this statement, and it is further agreed to alter or install same in strict compliance with the Ordinances of the Village of Sturtevant, with Wisconsin Statutes and Administrative Code, and to obey any and all lawful orders of the Electrical Inspector of the Village of Sturtevant. This permit will grant only two trips with one re-inspection for rough, final, and building service if needed. Additional trips, when needed, will be billed as re-inspection fees per trip. To schedule inspections call 262.346.4575 or email waukeshainspections@safebuilt.com

Keep in file

- f. Decay protection requirements of §Comm 21.10
2. New materials and methods shall comply with the provisions of Section 14.60.
3. *Detached decks.*
 - a. Concrete pads shall be provided at a uniform depth below grade with all loose or organic material moved from the pad area prior to placement of concrete. The pad shall have a minimum depth of 4" thick and 8" in diameter.
 - b. Piers—The minimum of 8' diameter concrete piers shall be at a uniform depth below grade.
 - c. Direct burial wood posts shall be placed on a minimum 2" nominal pressure treated plate or other approved materials at a uniform depth below grade. Posts shall be treated to at a uniform depth below grade. Posts shall be treated to CCA.40 for direct soil contact.
 - d. Ground contact framing shall be allowed for decks which are less than 24" above grade. All materials in direct contact with the soil shall be treated to the requirements of the American Wood Preservers' Association (AWPA) Standards C2 and C15.

SWIMMING POOL REQUIREMENTS

14.40 GENERAL REQUIREMENTS.

- (1) TYPE OF POOLS REQUIRING PERMITS.
 - (a) Above ground pools (except wading pools having a depth of less than two (2) feet and which are readily movable).
 - (b) Inground pools.
 - (c) Public pools. All public pools constructed shall be built and maintained in accordance with the rules of the State Board of Health, Chapter HFS 172.
- (2) GENERAL POOL REGULATIONS.
 - (a) Location.

1. No person, firm or corporation shall have a swimming pool located in the front yard nor less than five (5) feet from any lot line or building wall, and in the case of lots bordered on two sides by public streets, no swimming pool may be erected in the area between the setback lines or the main building and the street right-of-way.
 2. Swimming pools shall be located from well and septic systems in accordance with the Wisconsin State Plumbing Code.
- (b) Access.
1. A fence or other solid structure of not less than 4 feet in height shall completely enclose said premises and/or swimming pool. There shall be no opening in said fence or wall larger than six (6) inches square. All gates or doors opening through such enclosure shall be kept securely closed at all times while unattended and shall be equipped with a self-closing and self-latching device designed capable of keeping such door or gate securely closed. Latches shall be located at least three (3) feet above the ground, accessible deck or stairs.
 2. A fence is not required around an above ground pool where the pool wall is at least 4 feet above grade for the full pool perimeter. The finished grade shall be maintained for a minimum of 4 feet beyond the outside perimeter of the pool.
 3. When not completely fenced, all ladders, steps or other means of access to an above ground pool shall be removed and/or designed to prevent access when the pool is unattended.
- (c) Swimming Pool Decks. All decks shall be constructed in accordance with the Uniform Building Code. Decking shall be considered an integral part of the swimming pool and shall comply with the applicable setback dimensions per the Sturtevant zoning code.
- (d) Drainage. No private swimming pool shall be constructed so as to allow water therefrom to drain into any sanitary sewer or septic tank nor to overflow upon or cause damage to any adjoining property. Provision may be made for draining the contents of any swimming pool into a storm sewer, but such installations shall be subject to prior approval of the Plumbing Inspector and Health Inspector.
- (e) Lighting. Lights shall be erected so as to eliminate direct rays and minimize reflected rays of light onto adjoining properties and roadways. Lighting

installation shall be done in accordance with the State of Wisconsin Electrical Code.

- (f) Electrical. Separation from overhead and underground electrical wiring shall be in accordance with the State of Wisconsin Electrical code and/or local code. Required electrical wiring supplying all pools shall be installed in accordance with Article 680 of the National Electrical Code.

(4) APPLICATION FOR PERMIT. The following information is necessary:

- (a) Survey or accurate drawing of the property, IN DUPLICATE, showing all existing structures, proposed swimming pool location, fencing if required, and overhead or underground electrical wiring.
1. Type of pool installation, above ground or inground.
 2. Pool height above highest point of grade if above ground installations.
 3. Type and height of fence, if proposed.
 4. Type and support of decking, if proposed.
 5. Overall size and locations of the above in regard to existing buildings and lot lines for property survey reference.
 6. Any change in finished grade near pool.
 7. County Health Department approval for properties using a private septic system, where applicable.
 8. Site inspection letter from a local wiring utility.
- (b) Two (2) copies of brochure which shows the type, style, etc. of the pool to be installed.

FOUNDATION REPAIR AND DAMPPROOFING

14.50 FOUNDATION REPAIRS AND DAMPPROOFING.

- (1) Application for permit shall include a statement of the existing defects, and an analysis of the cause of those existing defects to ensure that all conditions responsible for foundation defects are corrected.

(2) Plans and/or specifications must be submitted for approval prior to issuance of a permit.

(3) GENERAL FOUNDATION REQUIREMENTS.

(a) Walls that are not plumb may be reinforced if supported by engineering data showing benefit of the reinforcing.

1. When repairing any portion of a wall that is not near as plumb as possible that portion must be excavated.

2. When the affected repair includes porches or stoops, frost depth to the uniform code requirements must be met.

(b) The excavated wall must be cleaned, loose parting removed, cracks and parging must be repaired with Type M mortar or equal, and walls made plumb and damp proofed with one coat of bituminous material or other approved materials.

(c) If drain tile is not present in the affected area, a drain tile system must be installed and terminated in a newly installed sump with pump or in a properly functioning existing drain collection system provided that it does not discharge to the sanitary sewer.

(d) Prior to backfill, an inspection is required by the department after which backfill with number one washed stone shall be provided to within eighteen inches of final grade.

(e) Final grade must ensure drainage away from the foundation.

(f) Pilasters must be made integral with the exterior wall and reinforced with at least two number three rods and filled with 3000 PSI cement grout material. Pilasters must be a maximum of four feet apart.

(g) Any other form of reinforcing will require engineered data to be submitted at the time of permit application to include complete system analysis.

(h) Affected walls to be repaired shall have loose or cracked mortar joints cleaned to a minimum depth of 1/2" and tuckpointed with type M mortar or equal.

(i) When installing weep holes in foundation walls, care must be taken to provide adequate drainage from weep holes to drain tile by either stone or mechanical means. No more than one mechanically drilled weep hole is permitted per cell.