

President Steven Jansen called the meeting to order at 6:15 PM with the Pledge of Allegiance.

Present were Trustees Hoffman, G. Johnson, Larsen, Wright, J. Johnson, Busha, and President Jansen. Also present was Police Chief Marschke, Public Works Supervisor Stachowski, and Village Engineer Tim Hastings.

**PUBLIC HEARING: PROPOSED SIDEWALK ASSESSMENTS FOR IMPROVEMENTS IN THE VILLAGE OF STURTEVANT RELATED TO THE PROPOSED 2013 SIDEWALK REPLACEMENT PROGRAM**

Trustee Hoffman called the Public Hearing to Order at 6:15 PM. Seconded by G. Johnson. Motion carried by voice vote.

There was no public comment.

Trustee Larsen made a motion to close the Public Hearing at 6:40 PM. Seconded by G. Johnson.

ROLL CALL: G. Johnson aye, J. Johnson aye, Busha aye, Larsen aye, Wright aye, Hoffman aye, and Jansen aye. Motion carried. 7-0 vote.

MINUTES- Trustee J. Johnson made a motion to accept the Minutes from the Board Meeting that took place on September 3, 2013. Seconded by Larsen. Motion carried by voice vote.

CORRESPONDENCE -Clerk Cole presented the letter of resignation submitted by part-time Police Officer Jeffrey Hoffman.

Clerk Cole informed the Board that Killarney Kourt will be holding a 10 year anniversary celebration from 11:00 AM to 2:00 PM on Sunday, September 22, 2013.

**COMMITTEE REPORTS**

**PUBLIC WORKS & CAPITAL IMPROVEMENTS-** Trustee G. Johnson was absent from the Committee Meeting that was held on September 10, 2013. Trustee Hoffman recorded minutes. Committee discussed the Capital Improvement Plan. Discussion will continue at the next Committee Meeting. Committee had a Discussion of the Handling of Property and Grounds Complaints / Village Responsibility. Committee discussed South Park Projects-Sidewalk Repairs / Ball Diamond Repairs / Equipment. A Resolution authorizing the maintenance of the grounds adjacent to the backstop fencing of the baseball diamond will go in front of the Board for approval. Minutes on file with Clerk.

**COMMUNITY EVENTS, BEAUTIFICATION & CULTURAL -** Trustee Busha recorded Minutes at the September 10, 2013. Committee discussed the Newsletter and South Park Improvements. Committee discussed the Use of Storage Building by Sturtevant Youth Baseball Association / Liability Waiver. A Resolution authorizing the waiver will go in front of the Board for approval. Minutes on file with Clerk.

**FINANCE & BUDGETARY-** Trustee J. Johnson presented Minutes from Committee Meeting on September 10, 2013. Committee reviewed checks for payment. Committee discussed the Recycling Grant Authorization. Resolution will go in front of the Board for approval. Administrator Cole presented the July 2013 Financial Statement & Report. Committee discussed the 2014 Budget. Discussion will continue at the next Committee Meeting. Committee had a Discussion of Fund 401 / Future Planning for Capital Projects and Equipment. Minutes on file with Clerk.

**ADMINISTRATION, PERSONNAL, AND LEGAL-** Trustee Larsen recorded Minutes at the September 10, 2013 Committee Meeting. Committee discussed Limiting Educational Expenses for Police Department

Employees / Possible Amendment to the Personnel Policy Manual. A Resolution authorizing the amendment will go in front of the Board for approval. Minutes on file with Clerk.

Trustee Larsen mentioned that a special meeting of the Administration, Personnel, Policy, and Legal Committee was held a 5:30 PM prior to the Board Meeting to discuss a requested leave of absence. Committee agreed to deny the request.

PUBLIC SAFETY & HEALTH- Trustee Hoffman recorded Minutes from the Committee Meeting that took place on September 10, 2013. Committee had a Discussion of 2014 Capital Requests for the South Shore Fire Department. Also discussed was Alternate Side Parking. Minutes on file with Clerk.

STORM WATER & WASTEWATER- Trustee Wright recorded Minutes from the Committee Meeting that was held on September 10, 2013. Committee discussed the Carol Ann Drive Drainage Area. Discussion will continue at the next Committee Meeting. Minutes on file with Clerk.

ECONOMIC DEVELOPMENT AND REDEVELOPMENT- There was nothing on the Agenda at the Committee Meeting on September 10, 2013.

PLANNING COMMISSION- Based on the recommendation of the Planning Commission, Trustee G. Johnson moved to approve the conditional use permit to Anderson Trailers, 2850 Wisconsin Street to allow for the outdoor display and sale of trailers. Terms and conditions are to be incorporated into these minutes. Seconded by Wright. Motion carried by voice vote.

Based on the recommendation of the Planning Commission, Trustee G. Johnson moved to approve the conditional use permit to Countryside Wildlife Art & Gift Gallery, 8020 Durand Avenue to operate a gift shop that sells wildlife art and flags. Terms and conditions are to be incorporated into these minutes. Seconded by Hoffman. Motion carried by voice vote.

ENGINEER- Engineer Hastings not present. Report on file with Clerk.

REPORT FROM POLICE CHIEF – Chief Marschke informed the Board that staffing has become more of an issue with the resignation of part-time Police Officer Jeffrey Hoffman. A full-time Police Officer resigned last month and another full-time Police Officer is out on an unpaid medical leave. The Police Commission appointed part-time Police Officer Michael Rowe to replace the full-time Police Officer that resigned. The Police Commission has hired four other part-time Police Officers.

REPORT FROM PUBLIC WORKS DIRECTOR- Public Works Supervisor Stachowski presented his report. Report on file with Clerk.

Public Works Supervisor Stachowski informed the Board that he is in the process of reviewing the 2013 road assessment. He will submit this information to the Wisconsin Department of Transportation after review.

Public Works Supervisor Stachowski mentioned that he would like to discuss Possible Purchase of a Small Trailer & Portable Water Tank at the September 24<sup>th</sup> Committee Meeting.

REPORT FROM ADMINISTRATOR-Administrator Cole presented her monthly report. Report on file with Clerk.

Administrator Cole requested that the following items be discussed at the Committee Meeting on September 24, 2013-2014 Capital Requests for the South Shore Fire Department, August 2013 Financial Statement & Report / Possible Budget Transfers & Amendment, and the 2014 Budget.

Administrator Cole informed the Board that a Special Board Meeting has been scheduled for 5:30 PM on Tuesday, September 24, 2013. This meeting will be held jointly with the Sturtevant Community Development Authority.

Administrator Cole mentioned that she has been busy working on the 2014 budget. Trustees are encouraged to meet with her during the budget process.

OPEN FLOOR- Trustee J. Johnson made a motion to suspend the rules and open the floor for public comment. Seconded by G. Johnson. Motion carried by voice vote.

There was no public comment.

RESUME MEETING- Trustee J. Johnson made a motion to resume the meeting. Seconded by G. Johnson. Motion carried by voice vote.

PAY BILLS- Trustee J. Johnson made a motion to pay all bills approved by the Finance Committee. Seconded by Larsen. Motion carried by voice vote.

RESOLUTIONS: Trustee J. Johnson made a motion for the reading of Resolutions 2013-62, 2013-63, 2013-64, 2013-65 and 2013-66. Seconded by Hoffman. Motion carried by voice vote.

*RESOLUTION 2013-62  
RESOLUTION BY THE PUBLIC WORKS AND CAPITAL IMPROVEMENTS COMMITTEE  
AUTHORIZING MAINTENANCE OF THE GROUNDS ADJACENT TO THE BASEBALL FIELD'S  
BACKSTOP FENCING AT SOUTH PARK*

*RESOLUTION 2013-63  
RESOLUTION BY THE COMMUNITY EVENTS, BEAUTIFICATION AND CULTURAL COMMITTEE  
AUTHORIZING ALLOWING STURTEVANT YOUTH BASEBALL ASSOCIATION TO STORE BASEBALL  
RELATED EQUIPMENT AT FIREMANS PARK AND THE ISSUANCE OF A HOLD HARMLESS AGREEMENT*

*RESOLUTION 2013-64  
RESOLUTION BY THE FINANCE AND BUDGETARY COMMITTEE AUTHORIZING THE VILLAGE  
ADMINISTRATOR TO FILE, SUBMIT, AND SIGN CERTAIN DOCUMENTS IN REGARD TO THE RECYCLING  
PROGRAM*

*RESOLUTION 2013-65  
RESOLUTION BY THE ADMINISTRATION, PERSONNEL, POLICY AND LEGAL COMMITTEE AMENDING A  
PROVISION OF THE PERSONNEL MANUAL FOR VILLAGE OF STURTEVANT EMPLOYEES*

*RESOLUTION 2013-66  
FINAL RESOLUTION AUTHORIZING WATER MAIN IMPROVEMENTS AND LEVYING SPECIAL  
ASSESSMENTS AGAINST BENEFITED PROPERTIES UNDER SECTION 66.0703, WISCONSIN STATUTES*

Trustee J. Johnson moved for the adoption of Resolutions 2013-62, 2013-63, 2013-64, 2013-65 and 2013-66. Seconded by Larsen.

Trustee G. Johnson commended the Committee for their recommendation for South Park, outlined in Resolution 2013-62.

ROLL CALL: Busha aye, G. Johnson aye, Larsen aye, Hoffman aye, J. Johnson aye, Wright aye, Jansen aye. Motion carried. 7-0 vote.

OLD BUSINESS- None.

NEW BUSINESS-Trustee J. Johnson gave an update from the Fire/EMS Oversight Committee Meeting that was held on September 17, 2013. Trustee J. Johnson informed the Board that the new ambulance has arrived, and will be ready to be utilized next week. Trustee J. Johnson informed the Board that the South Shore Fire Department is currently fully staffed. This is the first time the department has been fully staffed since the consolidation in 2009.

Trustee Larsen made a motion to accept the resignation by Jeffrey Hoffman, Police Officer, effective immediately. Seconded by Hoffman effective September 6, 2013. Seconded by G. Johnson.  
Motion carried by voice vote.

ADJOURN- Trustee Wright made a motion to adjourn at 6:50PM. Seconded by J. Johnson.  
Motion carried by voice vote.

Drafted this 17<sup>th</sup> day of September, 2013  
Approved this 1<sup>st</sup> day on October, 2013

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Mary A. Cole, Administrator / Clerk/ Treasurer