

**Village of Sturtevant**  
Planning Commission Meeting Minutes  
*Thursday, August 8, 2013*

***Regular Meeting***

**Members present:** Tim Hastings, Bernetta Hutchinson, Steve Jansen, Gary Johnson, Jason Matelski, Mark Soine. Absent: Daryl Lynaugh. Also attending: Mary Cole, Village Administrator.

Meeting called to order by Steve Jansen at 6:02 p.m.

- **Public Comments**

No public comments.

- **Acceptance of Prior Meeting Minutes**

Motion Bernetta Hutchinson, Second Gary Johnson to accept the minutes for the meeting of the Planning Commission on July 11, 2013. No questions or comments. All ayes. Motion carried.

- **Farmers Insurance Agent Steve Marcinkowski -2700 Wisconsin Avenue**

**- Conditional Use Permit to Operate an Insurance Sales Office – Conceptual / Preliminary, Possible Final**

**Approval**

Steve Marcinkowski is looking to rent the upper level of the Racine-Kenosha Builder's Association building at 2700 Wisconsin Avenue. Office hours will be 9am to 5 pm Monday thru Friday and by appointment. Most of the business will be conducted off-site. There are no issues identified – dumpsters are in place and parking is adequate. The insurance office sign will be added to the existing signage.

Motion Bernetta Hutchinson, Second Gary Johnson to grant conditional use to Farmers Insurance Agent Steve Marcinkowski to operate an insurance sales office at 2700 Wisconsin Avenue. All ayes. Motion carried.

- **Discussion of the Zoning Ordinance Update**

No changes. The committee has taken a brief hiatus in the zoning review process.

- **Future Meetings / Referrals from the Village Board**

The Sturtevant Sportsplex will be on the Plan Commission agenda for September with a new proposed use plan. However, they have been asked to supply certain details in regard to their business (recordable document for parking agreements with adjacent businesses, expected venue size, etc.) and it was agreed that they should be informed that their request may be tabled if all the information is not available for the meeting.

Several new businesses will be in before the Plan Commission in the next several meetings.

**Adjournment** – Motion Gary Johnson, Second Bernetta Hutchinson to adjourn. All ayes. Motion carried. Meeting adjourned at 6:30 p.m.

Respectfully submitted,

*Mark Soine*

Mark Soine

Secretary - Planning Commission