

President Steven Jansen called the meeting to order at 6:00PM with the Pledge of Allegiance.

Present were Trustees Larsen, Wright, G. Johnson, Busha, Hoffman, J. Johnson, and President Jansen. Also present was Police Chief Marschke and Public Works Supervisor Stachowski.

MINUTES- Trustee Larsen made a motion to accept the Minutes from the Board Meeting that took place on October 1, 2013. Seconded by Hoffman. Motion carried by voice vote.

CORRESPONDENCE - Clerk Cole informed the Board that the Racine Wastewater Utility has sent notification to the Village of Sturtevant regarding the increase in the 2014 sanitary service rates. The Racine Wastewater Commission approved a 2.6% increase in sanitary sewer fees effective January 1, 2014.

Clerk Cole presented a Communication from Joseph C. Mrazek, 3247 CTH H, Sturtevant, Wisconsin 53177, regarding the asphalt area entry driveway on his property. Communication on file with Clerk.

Clerk Cole reported that a final estimate of population, as of January 1, 2013, from the Wisconsin Department of Administration, for the Village of Sturtevant, is 6,992.

2014 BUDGET PRESENTATION BY ADMINISTRATOR COLE- Administrator Cole presented the proposed 2014 Budget. Budget on file with Clerk.

Administrator Cole mentioned that this budget accounts for a cut in General Transportation Aids, increase in Health Insurance, and increase in Workers Compensation Insurance. These three items have contributed to over \$100,000 less in funds than in the 2013 budget.

Administrator Cole informed the Board that the payments from the State to the Village of Sturtevant has been reduced by more than \$130,000 in Transportation Aids over the last three years.

Administrator Cole informed the Board that \$182,000 has been budgeted for capital purchases & in 2014. The Board has committed to \$66,500 in capital equipment purchases for the South Shore Fire Department. Another commitment the Board has made is for \$26,000 for a purchase of a pick-up truck for the Department of Public Works. Also, the Board has been following a replacement schedule for the two Police Department vehicles. The year 2014 is budget year for the replacement of two of the vehicles, therefore, \$70,000 has been budgeted for Police Department vehicles.

Administrator Cole mentioned that the expenses in the general fund for the 2014 budget is set at \$2,715,424 which is a 2.0% increase from 2013 or \$53,244 more than in 2013.

Administrator Cole mentioned that the Public Hearing for the 2014 Budget is scheduled for November 5, 2013, and that the target date for adopting the budget be November 19, 2013.

## COMMITTEE REPORTS

FINANCE & BUDGETARY- Trustee J. Johnson recorded Minutes at the Committee Meeting on October 8, 2013. Committee reviewed checks for payment. Committee discussed the 2014 Budget. Discussion will continue at the next Committee Meeting. Committee discussed Building Permit Fees / Possible Adjustment to Building Permit Fee Schedule. Discussion will continue at the next Committee Meeting. Committee discussed the Maintenance Agreement for Village Hall Copier & Copier Lease for the Police Department. A Resolution will go in front of the Board for approval  
Minutes on file with Clerk.

COMMUNITY EVENTS, BEAUTIFICATION & CULTURAL - Trustee Busha recorded Minutes at the October 8, 2013. Committee discussed Fireworks 2014, South Park Improvements, Holiday Train, Make A Difference Day, Bonfire, and Firemans Park. The Committee discussed the Jingle Bell Run. A Resolution authorizing the run, and the route of the run, will go in front of the Board for approval. Minutes on file with Clerk.

ADMINISTRATION, PERSONNAL, AND LEGAL - Trustee Larsen recorded Minutes at the October 8, 2013 Committee Meeting. Committee discussed the Building Inspector Services Contract. A Resolution will go in front of the Board for approval.

PUBLIC WORKS & CAPITAL IMPROVEMENTS- Trustee G. Johnson recorded minutes at the Committee Meeting that was held on October 8, 2013. Committee discussed the Capital Improvement Plan. Discussion will continue at the next Committee Meeting. Minutes on file with Clerk.

PUBLIC SAFETY & HEALTH- Trustee Hoffman recorded Minutes from the Committee Meeting that took place on October 9, 2013. Committee discussed Railroad Quiet Zones. Minutes on file with Clerk.

STORM WATER & WASTEWATER- There was nothing on the Agenda at the Committee Meeting on October 8, 2013.

ECONOMIC DEVELOPMENT AND REDEVELOPMENT- There was nothing on the Agenda at the Committee Meeting on October 8, 2013.

PLANNING COMMISSION- Based on the recommendation of the Planning Commission, Trustee G. Johnson moved to approve the conditional use permit to Bliffert Lumber & Fuel Company, 10050 Durand Avenue to operate a retail / wholesale lumber facility. Terms and conditions are to be incorporated into these minutes. Seconded by Hoffman.

ROLL CALL: G. Johnson abstain, J. Johnson aye, Busha aye, Larsen aye, Wright aye, Hoffman aye, Jansen aye. Motion carried. 6-0 vote.

Based on the recommendation of the Planning Commission, Trustee G. Johnson moved to approve the Certified Survey Map for Kerry, Inc. at 1751 Enterprise Drive. Motion carried by voice vote.

ROLL CALL: Larsen abstain, J. Johnson aye, Hoffman aye, Wright aye, G. Johnson aye, Busha aye, Jansen aye. Motion carried. 6-0 vote.

ENGINEER- Engineer Hastings not present. Report on file with Clerk.

REPORT FROM POLICE CHIEF – Chief Marschke informed the Board that Police Officer Stuart TenCate returned to work for nine days, and is now out of work again. The absence of the full-time Police Officer has put a strain on the Police Department staffing. Chief Marschke mentioned that two new part-time Police Officers are in the training process.

REPORT FROM PUBLIC WORKS DIRECTOR- Public Works Supervisor Stachowski presented his report. Report on file with Clerk.

REPORT FROM ADMINISTRATOR-Administrator Cole requested that the following items be discussed at the Committee Meeting on October 22, 2013- Building Permit Fees / Possible Adjustment to Building Permit Fee Schedule, 2014 Budget, Discussion of 2014 Capital Projects, Bonfire, Rescheduling of Future Committee & Board Meetings, Discussion of a Driveway Restoration for 3247 Hwy H, and September 2013 Financial Statement & Report / Possible Budget Transfers.

Administrator Cole informed the Board that Bliffert Lumber will be attending a future Committee Meeting to discuss economic incentives.

OPEN FLOOR- Trustee J. Johnson made a motion to suspend the rules and open the floor for public comment.  
Seconded by G. Johnson. Motion carried by voice vote.

Barry Johnson, 3120 93<sup>rd</sup> Street, expressed concern over people speeding down 93<sup>rd</sup> Street.  
Mr. Barry Johnson requested for the Police Department for special attention to this area. Mr. Barry Johnson discussed the budget, and requested for Trustees to not increase the mil rate for the 2013 property taxes.

RESUME MEETING- Trustee J. Johnson made a motion to resume the meeting. Seconded by Wright.  
Motion carried by voice vote.

PAY BILLS- Trustee J. Johnson made a motion to pay all bills approved by the Finance Committee.  
Seconded by Larsen. Motion carried by voice vote.

RESOLUTIONS: Trustee J. Johnson made a motion for the reading of Resolutions 2013-69, 2013-70, and 2013-71.  
Seconded by Hoffman. Motion carried by voice vote.

*RESOLUTION 2013-69*

*RESOLUTION BY THE FINANCE AND BUDGETARY COMMITTEE AUTHORIZING THE LEASE OF A COPIER FROM NORTSHORE BUSINESS TECHNOLOGY FOR THE STURTEVANT POLICE DEPARTMENT AND A MAINTENANCE CONTRACT FOR A COPIER AT VILLAGE HALL*

*RESOLUTION 2013-70*

*RESOLUTION BY THE COMMUNITY EVENTS, BEAUTIFICATION, AND CULTURAL COMMITTEE AUTHORIZING THE USE OF VILLAGE STREETS FOR THE JINGLE BELL RUN ON DECEMBER 7, 2013*

*RESOLUTION 2013-71*

*RESOLUTION BY THE ADMINISTRATION, PERSONNEL, POLICY AND LEGAL COMMITTEE AUTHORIZING THE RENEWAL OF A CONTRACT WITH THE VILLAGE OF MT. PLEASANT IN REGARD TO BUILDING INSPECTION SERVICES FOR 2014*

Trustee J. Johnson moved for the adoption of Resolutions 2013-69, 2013-70, and 2013-71.  
Seconded by Larsen.

OLD BUSINESS- None.

NEW BUSINESS- Trustee G. Johnson mentioned that he may be absent from the Board Meeting on November 19, 2013 and the Committee Meeting on November 26, 2013.

ADJOURN- Trustee J. Johnson made a motion to adjourn at 6:45PM. Seconded by G. Johnson.  
Motion carried by voice vote.

Drafted this 15<sup>th</sup> day of October, 2013  
Approved this 5<sup>th</sup> day on November, 2013

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Mary A. Cole, Administrator / Clerk/ Treasurer