

President Steven Jansen called the meeting to order at 6:00 PM with the Pledge of Allegiance.

Present were Trustees Lynaugh, Larsen, Busha, G. Johnson, Wright, J. Johnson, and President Jansen. Also present was Public Works Supervisor Stachowski, Police Chief Marschke, and Administrator Janiuk.

MINUTES- Trustee Wright made a motion to accept the Minutes from the Board Meeting that took place on December 6, 2011. Seconded by Larsen. Motion carried by voice vote.

CORRESPONDANCE – Clerk Cole presented the Letter of Resignation submitted by Cecelia Krepelan effective December 13, 2011.

Clerk Cole informed the Board that the Mt. Pleasant Sewer Utility has sent notification to the Village of Sturtevant regarding the increase in the 2012 sanitary service rates. The Mt. Pleasant Village Board approved an increase in sanitary sewer fees effective January 1, 2012.

COMMITTEE REPORTS

FINANCE & BUDGETARY- The Committee reviewed checks for payment at the Committee Meeting on December 13, 2011. Committee discussed Fund 401-Furniture for Police Department Records & Squad Car Purchases in 2012 & Hulda Drive Patch. A Resolution authorizing using funds from fund 401 for the purchase of furniture for Police Department as well as paving a portion of Hulda Drive will go in front of the Board for approval. A Resolution authorizing using funds from fund from 401 for the purchase of two squad cars for the Police Department will go in front of the Board for approval. Administrator Janiuk presented the November 2011 Financial Statement & Report. Minutes on file with Clerk.

STORM WATER & WASTEWATER- Trustee Larsen presented Minutes from the December 13, 2011 Committee Meeting. Committee discussed the Detention Pond Maintenance in Chicory Creek. Committee had a Review of the Flood Plain Ordinance. Committee discussed the Hulda Drive Storm Sewer Repairs. A Resolution will go in front of the Board for approval. Minutes on file with Clerk.

PUBLIC WORKS & CAPITAL IMPROVEMENTS- Trustee G. Johnson went over Minutes recorded at the Committee Meeting that was held on December 13, 2011. Committee discussed the Roof Architect Selection. A Resolution will go in front of the Board for approval. Also discussed was the Sale of the Jacobsen Mower. Minutes on file with Clerk.

ADMINISTRATION, PERSONNAL, AND LEGAL- Trustee J. Johnson recorded Minutes at the December 13, 2011 Committee Meeting. Committee discussed the Appointment of Poll Workers for 2012-2013. The Committee approved the list and agreed to move forward to the Board for approval. Committee discussed Payment in Lieu of Raises for 2011. A Resolution will go in front of the Board for approval. Committee discussed the Commercial Insurance Contract for 2012. A Resolution will go in front of the Board for approval. Committee discussed the Clerk of Courts Position-Temporary Worker. A Resolution will go in front of the Board for approval. Committee discussed the Rescheduling of Future Board Meetings. Committee agreed on meeting date changes, and will move list forward to the Board for approval. Also discussed was the Personnel Manual. Minutes on file with Clerk.

Trustee J. Johnson made a motion to approve the listing of 2012 Poll Workers provided by the Village Clerk, which are to be incorporated into these minutes. Seconded by Busha.

ROLL CALL: Lynaugh abstain, Larsen aye, Busha aye, J. Johnson aye, Wright aye, G. Johnson aye, Jansen aye. Motion carried. 6-0 vote.

Trustee J. Johnson made a motion to cancel the Committee Meeting scheduled for Tuesday, December 27, 2011 and the Board Meeting scheduled for Tuesday, January 3, 2012, and to move the Board Meetings scheduled on election days to Wednesday, February 22, 2012, Wednesday, April 4, 2012, Wednesday, August 15, 2012, and Wednesday, November 7, 2012. Seconded by Larsen. Motion carried by voice vote.

COMMUNITY EVENTS, BEAUTIFICATION & CULTURAL- Trustee Busha recorded Minutes at the Committee Meeting that was held on December 13, 2011. Committee discussed the 2012 Fireworks and Tree City U.S.A. Minutes on file with Clerk.

ECONOMIC DEVELOPMENT AND REDEVELOPMENT- Trustee G. Johnson had nothing to report.

PUBLIC SAFETY & HEALTH- Trustee Wright had nothing to report.

PLANNING COMMISSION- Based on the recommendation of the Planning Commission, Trustee Lynaugh moved to grant a conditional use permit to The Mattress Shop, LLC, 9950 Durand Avenue, and Bella Landscaping, 10050 Durand Avenue, pursuant to the terms and conditions that were passed out in regard to these applications which terms and conditions are to be incorporated into these minutes. Seconded by G. Johnson. Motion carried by voice vote.

ENGINEER- Engineer Hastings not present.

REPORT FROM POLICE CHIEF – Chief Marschke informed the Board that the Sturtevant Police Department completed the Booze & Belts Campaign that ran from Thanksgiving weekend through the first week in December. The Sturtevant Police Department made multiple OWI arrests during the campaign.

REPORT FROM PUBLIC WORKS DIRECTOR- Public Works Supervisor Stachowski presented his report. Report on file with Clerk.

Public Works Supervisor Stachowski informed the Board that he received a bid for the old mower. The amount of the accepted bid is \$840.80.

Public Works Supervisor Stachowski mentioned that the meter head for the flow meter on Willow Road needs to be replaced.

REPORT FROM ADMINISTRATOR- Administrator Janiuk mentioned the \$100,000 in economic incentives that will be given to BRP for the expansion.

Administrator Janiuk mentioned that he provided the Board with his goals for 2012, and encouraged the Board to set goals for 2012.

OPEN FLOOR- Trustee J. Johnson made a motion to suspend the rules and open the floor for public comment. Seconded by Lynaugh. Motion carried by voice vote.

Heather Asiyambi, Mt. Pleasant-Sturtevant Patch, thanked Board Members that helped with the Mt. Pleasant / Sturtevant Food Drive. The Racine County Food Bank received 1,680 pounds of food, and raised \$1,074 as well as a \$1,000 donation from CP Rail. Ms. Asiyambi mentioned that the food drive will be held again next year if the holiday train doesn't stop at the Sturtevant Depot.

RESUME MEETING- Trustee J. Johnson made a motion to resume the meeting. Seconded by Lynaugh. Motion carried by voice vote.

PAY BILLS- Trustee Lynaugh made a motion to pay all bills approved by the Finance Committee. Seconded by Busha. Motion carried by voice vote.

RESOLUTION: Trustee J. Johnson made a motion for the reading of Resolution 2011-84 by title only.
Seconded by Busha. Motion carried by voice vote.

*RESOLUTION 2011-84
RESOLUTION BY THE FINANCE AND BUDGETARY COMMITTEE AUTHORIZING THE PURCHASE OF
POLICE RECORDS DEPARTMENT FURNITURE AND THE PAVING OF A PORTION OF HULDA DRIVE
USING 2012 401 FUNDS AND AUTHORIZING BUDGET AMENDMENTS*

Trustee J. Johnson moved for the adoption of Resolution 2011-84. Seconded by Lynaugh. Motion carried by voice vote.

ROLL CALL: Busha aye, G. Johnson aye, Larsen aye, Lynaugh aye, J. Johnson aye, Wright aye, Jansen aye. Motion carried. 7-0 vote.

RESOLUTIONS: Trustee J. Johnson made a motion for the reading of Resolutions 2011-85, 2011-86, 2011-87, 2011-88, and 2011-89 by title only. Seconded by Busha. Motion carried by voice vote.

*RESOLUTION 2011-85
RESOLUTION BUT THE FINANCE AND BUDGETARY COMMITTEE AUTHORIZING THE PURCHASE OF
REPLACEMENT POLICE DEPARTMENT SQUAD CARS TO BE PURCHASED USING 2012 BUDGET FUNDS*

*RESOLUTION 2011-86
RESOLUTION BY THE STORM AND WASTEWATER COMMITTEE AUTHORIZING THE REPAIR OF A
PORTION OF HULDA DRIVE STORM WATER LINE USING 2012 FUND 221 FUNDS*

*RESOLUTION 2011-87
RESOLUTION BY THE PUBLIC WORKS AND CAPITAL IMPROVEMENTS COMMITTEE AUTHORIZING THE
HIRING OF AN ARCHITECT FOR THE STURTEVANT VILLAGE HALL ROOF PROJECT*

*RESOLUTION 2011-88
RESOLUTION BY THE ADMINISTRATION, PERSONNEL, POLICY AND LEGAL COMMITTEE AUTHORIZING
PAYMENTS IN LIEU OF RAISES IN 2011 FOR CERTAIN VILLAGE EMPLOYEES*

*RESOLUTION 2011-89
RESOLUTION BY THE ADMINISTRATION, PERSONNEL, POLICY AND LEGAL COMMITTEE AUTHORIZING
THE CONTRACT WITH THE WISCONSIN LEAGUE OF MUNICIPALITIES MUTUAL COMMERCIAL
INSURANCE FOR 2012*

Trustee J. Johnson moved for the adoption of Resolutions 2011-85, 2011-86, 2011-87, 2011-88, and 2011-89. Seconded by Busha.

Trustee J. Johnson moved to amend the title of Resolution 2011-85 to read, "Resolution by the Finance and Budgetary Committee Authorizing the Purchase of Two Replacement Squad Police Department Squad Cars to be Purchased Using 2012 Budget Funds." Seconded by Wright. Motion to amend the title in Resolution 2011-85 carried by voice vote.

Motion to adopt Resolutions 2011-85, 2011-86, 2011-87, 2011-88, and 2011-89 carried by voice vote.

RESOLUTION: Trustee J. Johnson made a motion for the reading of Resolution 2011-90 by title only.
Seconded by G. Johnson. Motion carried by voice vote.

*RESOLUTION 2011-90
RESOLUTION BY THE ADMINISTRATION, PERSONNEL, POLICY AND LEGAL COMMITTEE CHANGING
THE COURT CLERK POSITION FROM AN HOURLY POSITION TO A SALARIED POSITION AND
AUTHORIZING THE SALARY*

Trustee J. Johnson moved for the adoption of Resolution 2011-90. Seconded by Larsen. Motion carried by voice vote.

OLD BUSINESS- None.

NEW BUSINESS- Trustee Wright made a motion to accept the resignation by Cecelia Krepelan, Clerk of Courts for the Village of Sturtevant, with regret, effective December 13, 2011. Seconded by J. Johnson. Motion carried by voice vote.

Trustee Larsen mentioned that he would like to discuss Storm Sewer Fees in Chicory Creek at the next Committee Meeting.

President Jansen wished everyone a safe and happy holiday season.

ADJOURN- Trustee J. Johnson made a motion to adjourn to Tuesday, January 17, 2012. Seconded by Wright. Motion carried by voice vote. Motion to adjourn made at 6:30 PM.

Drafted this 20th day of December, 2011
Approved this 17th day on January, 2012

Mary A. Cole, Clerk/Deputy Treasurer

MUNICIPAL OFFICE
Mary A. Cole
Village Clerk / Deputy Treasurer
262/886-7201



2801 89th Street
Sturtevant, WI 53177
Ph: 262/886-7200
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12/12/11

2012-2013 ELECTION WORKERS

Listed below are the poll workers that may be scheduled to work elections scheduled during 2012-2013.

Loretta Slesarenko, 3501 94th Street, Sturtevant, WI 53177-1st Chief Poll Worker
Kathleen Lynaugh, 2201 90th Street, Sturtevant, WI 53177-2nd Chief Poll Worker
Alison Bahr, 9213 Angelica Drive, Sturtevant, WI 53177-Poll Worker
Julia Brinkerhuff, 3220 91st Street, Sturtevant, WI 53177-Poll Worker
Margaret Evans, 8324 Queensbury Lane, Sturtevant, WI 53177-Poll Worker
Peter Gass, 1511 92nd Street, Unit # 64, Sturtevant, WI 53177-Poll Worker
Dana Gass, 1511 92nd Street, Unit # 64, Sturtevant, WI 53177-Poll Worker
Sandra Johnson, 1642 96th Street, Unit # 94, Sturtevant, WI 53177-Poll Worker
Barbara Kortendick, 3029 94th Street, Sturtevant, Wisconsin 53177-Poll Worker
Janet Kurhajec, 8800 Shannon Lane, Sturtevant, WI 53177-Poll Worker
Daniel Neiman, 2908 93rd Street, Sturtevant, WI 53177-Poll Worker
Ruth Swaagman, 2906 97th Street Sturtevant, WI 53177-Poll Worker
Barbara Proeber, 3509 94th Street, Sturtevant, WI 53177-Poll Worker
Anthony Walter, 1017 Hastings Court, Racine, WI 53406-Poll Worker
Judy Wilson, 9033 Michigan Avenue, Sturtevant, WI 53177-Poll Worker
Rose Woodruff, 3248 91st Street, Sturtevant, WI 53177-Poll Worker

I am requesting that the Board to make a motion approving the individuals listed above, so some can be scheduled for the upcoming elections in 2012 an 2013.

TERMS AND CONDITIONS/ CONDITIONAL USE
PERMIT- THE MATTRESS SHOP

12-19-11

1. THAT THE VILLAGE FINDS THAT:

- a. That the use is proper for the Village's Industrial District.
- b. That there is appropriate and adequate parking for the use and the use will not generate traffic problems when vehicles are entering or exiting the site.
- c. That no storm water drainage problems will be created by the use at this site.
- d. That the use is in accordance with the purpose and intent of the zoning ordinance and is not hazardous, harmful, offensive or otherwise adverse to the environmental quality, water quality, shoreland cover or property values in the village.

2. THAT THE REQUEST BY THE MATTRESS SHOP SEEKING A CONDITIONAL USE PERMIT TO OPERATE MATTRESS RETAIL SHOP AND WAREHOUSE AT THE EXISTING BUILDING AT 9950 DURAND AVE, BE APPROVED SUBJECT TO THE FOLLOWING CONDITIONS:

- a. That the documents presented to the Plan Commission on December 8, 2011 are incorporated herein by reference. The business will be a mattress retail shop and warehouse.
- b. That all appropriate building and occupancy permits be requested from the Building Inspection Department. Sturtevant is currently using the Mt. Pleasant building inspectors.
- c. That the maximum hours of operation shall be from 11:00 a.m. through 6:00 p.m. Mon.-Thur. and from 11:00 a.m. through 7:00 p.m. on Friday and from 10:00 a.m. through 4:00 p.m. on Saturday

and from noon through 3:00 p.m. on Sunday and no other operations outside of the maximum hours of operation.

- d. That all aspects of the operation of this business be conducted indoors.
- e. That The Mattress Shop LLC, itself, or through a contract with the landlord, shall insure that the following:
 - 1. All trash and recyclables be stored in closed containers and screened from view. All garbage receptacles shall be commercial or industrial grade with top covers and spring-loaded door.
 - 2. That all parking areas be paved and striped.
 - 3. That all yard areas, landscaping, buildings and grounds be maintained on a daily basis.
 - 4. That dumpster pick up be prohibited between the hours of 10:00 p.m. and 7:00 a.m., Monday through Saturday, with no pick up on Sunday.
 - 5. That the outside storage of junked vehicles, semi trailers, recreational vehicles, vehicle parts, materials and equipment be prohibited.
- f. That all codes and ordinances be complied with and required permits acquired.
- g. That no minor changes be made from the conditions of this permit without the approval of the Plan Commission and no major changes be made from the conditions of this permit without the approval of the Village Board.
- h. That this permit is subject to Plan Commission review for compliance with the listed conditions.
- i. That the existing free standing sign may be used with a new sign face. That all signs be professionally made, comply with the zoning

ordinance requirements and be submitted for review and approval by the Village Administrator.

- j. That this permit shall terminate unless substantial work is commenced within 6 months of the granting of this permit.
- k. That The Mattress Shop LLC shall reimburse the Village for all of the Village's out of pocket expenses related to the review and approval process through the planning commission. The Mattress Shop LLC agrees that no occupancy permits shall be issued until said payment is made to the Village.
- l. That this conditional use permit is contingent on The Mattress Shop LLC making contact with the Racine Water Utility and paying any required REC charges imposed by the Racine Water Utility.

TERMS AND CONDITIONS/ CONDITIONAL USE
PERMIT- BELLA LANDSCAPING

12-19-11

1. THAT THE VILLAGE FINDS THAT:

- a. That the use is proper for the Village's Industrial District.
- b. That there is appropriate and adequate parking for the use and the use will not generate traffic problems when vehicles are entering or exiting the site.
- c. That no storm water drainage problems will be created by the use at this site.
- d. That the use is in accordance with the purpose and intent of the zoning ordinance and is not hazardous, harmful, offensive or otherwise adverse to the environmental quality, water quality, shoreland cover or property values in the village.

2. THAT THE REQUEST BY THE BELLA LANDSCAPING SEEKING A CONDITIONAL USE PERMIT TO OPERATE A LANDSCAPING BUSINESS AT THE EXISTING BUILDING AT 10050 DURAND AVE, BE APPROVED SUBJECT TO THE FOLLOWING CONDITIONS:

- a. That the documents presented to the Plan Commission on December 8, 2011 are incorporated herein by reference. The business will be a landscaping, lawn maintenance and snow and ice removal business and retail sale of landscaping materials and items. That this approval is contingent on final approval from the Village Engineer of the final site and landscaping plans.
- b. That all appropriate building and occupancy permits be requested from the Building Inspection Department. Sturtevant is currently using the Mt. Pleasant building inspectors.

- c. That the maximum hours of operation shall be from 6:00 a.m. through 8:00 p.m. Monday through Sunday and no other operations outside of the maximum hours of operation.
- d. That Bella Landscaping , itself, or through a contract with the landlord, shall insure that the following:
 - 1. All trash and recyclables be stored in closed containers and screened from view. All garbage receptacles shall be commercial or industrial grade with top covers and spring-loaded door.
 - 2. That all parking areas be paved and striped.
 - 3. That all yard areas, landscaping, buildings and grounds be maintained on a daily basis.
 - 4. That dumpster pick up be prohibited between the hours of 10:00 p.m. and 7:00 a.m., Monday through Saturday, with no pick up on Sunday.
 - 5. That the outside storage of junked vehicles, semi trailers, recreational vehicles, vehicle parts, materials and equipment be prohibited.
- e. That all codes and ordinances be complied with and required permits acquired.
- f. That no minor changes be made from the conditions of this permit without the approval of the Plan Commission and no major changes be made from the conditions of this permit without the approval of the Village Board.
- g. That this permit is subject to Plan Commission review for compliance with the listed conditions.
- h. That the existing free standing sign may be used with a new sign face. That all signs be professionally made, comply with the zoning ordinance requirements and be submitted for review and approval by the Village Administrator.

- i. That this permit shall terminate unless substantial work is commenced within 6 months of the granting of this permit.
- j. That Bella Landscaping shall reimburse the Village for all of the Village's out of pocket expenses related to the review and approval process through the planning commission. Bella Landscaping agrees that no occupancy permits shall be issued until said payment is made to the Village.
- k. That this conditional use permit is contingent on Bella Landscaping making contact with the Racine Water Utility and paying any required REC charges imposed by the Racine Water Utility.