

Village of Sturtevant  
Proceedings from the Regular Board Meeting April 2, 2014

President Steven Jansen called the meeting to order at 6:00PM with the Pledge of Allegiance.

Present were Trustees Hoffman, G. Johnson, Wright, Busha, Larsen, J. Johnson, and President Jansen. Also present was Public Works Supervisor Stachowski.

2013 AUDIT REPORT PRESENTED BY JOHN KNEPEL OF BAKER TILLY

John Knepel of Baker Tilly presented the 2013 Audit Report for the Village of Sturtevant. Audit and Report on file with Clerk.

MINUTES- Trustee Larsen made a motion to accept the Minutes from the Board Meeting that took place on March 18, 2014. Seconded by Hoffman. Motion carried by voice vote.

CORRESPONDENCE – Clerk Cole presented a communication from the Racine Water Utility regarding REC Fees. Communication on file with Clerk.

Clerk Cole presented the MS4 that will be submitted to the Department of Natural Resources.

Clerk Cole informed the Board that 203 residents voted at the Spring Election on Tuesday, April 1, 2014.

COMMITTEE REPORTS

PUBLIC WORKS & CAPITAL IMPROVEMENTS- Trustee G. Johnson recorded minutes at the Committee Meeting on March 25, 2014. Committee discussed the Capital Improvements Plan. A Resolution approving the plan will go in front of the Board for approval. Minutes on file with Clerk.

FINANCE & BUDGETARY- Trustee J. Johnson recorded Minutes at the Committee Meeting on March 25, 2014. Committee reviewed checks for payment. Committee discussed the 2014 Bus Contract. Discussion will continue at a future Committee Meeting. Committee discussed the Consideration of Prepayment of the General Obligation Corporation Purpose Bonds, Series 2007 with TID #3 Funds. A Resolution authorizing the prepayment will go in front of the Board for approval. Administrator Cole presented the February 2014 Financial Statement & Report. Minutes on file with Clerk.

ADMINISTRATION, PERSONNAL, AND LEGAL - Trustee Larsen recorded Minutes at the March 25, 2014. Committee discussed the Operators Licenses- Tammy Graceffa (Hiawatha), Shawn Flannery (Hiawatha), and Samantha Humburg (Hiawatha). Committee agreed to move the licenses for Shawn Flannery (Hiawatha) and Samantha Humburg (Hiawatha) to the Board for approval. The license for Tammy Graceffa will be held over.

Trustee Larsen made a motion to grant an Operators License to Shawn Flannery (Hiawatha) and Samantha Humburg (Hiawatha). Seconded by J. Johnson. Motion carried by voice vote.

ECONOMIC DEVELOPMENT AND REDEVELOPMENT- Trustee G. Johnson recorded minutes at the Committee Meeting on March 25, 2014. Committee discussed the Zoning Ordinance Re-write Review. Discussion will continue at the next Committee Meeting. Minutes on file with Clerk.

STORM WATER & WASTEWATER- Trustee Wright presented Minutes from Committee Meeting on March 25, 2014. Committee was given REC Fee Meeting Update. Discussion will continue at the next Committee Meeting. Minutes on file with Clerk.

COMMUNITY EVENTS, BEAUTIFICATION & CULTURAL – Trustee Busha recorded Minutes at the meeting that took place on March 25, 2014. Committee discussed the Fireworks 2014 and Easter Egg Hunt/Pancake Breakfast. Minutes on file with Clerk.

PUBLIC SAFETY & HEALTH- Trustee Hoffman recorded Minutes from the Committee Meeting that took place on March 25, 2014. Committee discussed the Squad Car Replacement. Committee was given a Fire/EMS Oversight Meeting Update. Discussion will continue at the next Committee Meeting. Minutes on file with Clerk.

ENGINEER- Engineer Hastings not present. Report on file with Clerk.

REPORT FROM POLICE CHIEF – Chief Marschke not present. Monthly Police Department Report for March 2014 on file with Clerk.

REPORT FROM PUBLIC WORKS DIRECTOR- Public Works Supervisor Stachowski mentioned that the LED lights have been installed at South Park.

REPORT FROM ADMINISTRATOR- Administrator Cole presented her monthly report. Report on file with Clerk.

Administrator Cole mentioned that the Public Hearing for the Proposed Special Assessments for Improvements in the Village of Sturtevant Related to the Proposed 2013/2014 Sidewalk Replacement Program will take place at the Board Meeting on April 15, 2014.

Administrator Cole requested that the following items be discussed at the Committee Meeting on April 8, 2014- Fire/EMS Oversight Meeting Update, Village Hall Parking Lots, 89<sup>th</sup> Street, and Corliss Avenue Project, Highway 11 and Willow Road Realignment / Farm & Fleet Driveway Access Location, Repairing / Reconstructing of Alleys, Review of Bids for the 2013/2014 Sidewalk Repair Program, REC Fee Update, Erosion Control Bond Refund Update, Sewer Rates / Possible Sewer Rate Increase, Review of Bids for the Sanitary Sewer Rehab / Lining Project, Zoning Ordinance Re-write Review, Operators Licenses- Tammy Graceffa (Hiawatha), and Emergency Warning Sirens / Annual Maintenance Contract

OPEN FLOOR- There was no public present at the Board Meeting after the Public Hearing, therefore, no public comment.

PAY BILLS- Trustee J. Johnson made a motion to pay all bills approved by the Finance Committee. Seconded by Larsen. Motion carried by voice vote.

RESOLUTION: Trustee J. Johnson made a motion for the reading of Resolution 2014-16. Seconded by G. Johnson. Motion carried by voice vote.

*RESOLUTION 2014-16  
RESOLUTION BY THE PUBLIC WORKS AND CAPITAL IMPROVEMENTS COMMITTEE ADOPTING A  
FIVE YEAR CAPITAL PROJECTS PLAN FOR THE VILLAGE OF STURTEVANT*

Trustee J. Johnson moved for the adoption of Resolutions 2014-16. Seconded by Hoffman. Motion carried by voice vote.

RESOLUTION: Trustee J. Johnson made a motion for the reading of Resolution 2014-17. Seconded by G. Johnson. Motion carried by voice vote.

*RESOLUTION 2014-17  
RESOLUTION AUTHORIZING THE REDEMPTION OF OUTSTANDING GENERAL OBLIGATION  
PROMISSORY NOTES, SERIES 2007A*

Trustee J. Johnson moved for the adoption of Resolution 2014-17. Seconded by Hoffman.

ROLL CALL: Wright aye, Hoffman aye, Larsen aye, J. Johnson aye, Busha aye G. Johnson aye, and Jansen aye. Motion carried. 7-0 vote.

OLD BUSINESS- None.

NEW BUSINESS- Trustee J. Johnson made a motion to accept the 2013 Audit Report presented by John Knepel of Baker Tilly. Seconded by Busha. Motion carried by voice vote.

Trustee J. Johnson mentioned that he will be absent from the Committee Meeting on April 8, 2014.

Trustee Larsen mentioned that he will be absent front the Board Meeting on April 15, 2014.

Trustee Wright mentioned that he will be absent from the Board Meeting on May 6, 2014 and the Committee Meeting on May 13, 2014.

ADJOURN- Trustee G. Johnson made a motion to adjourn at 7:00 PM. Seconded by J. Johnson. Motion carried.

Drafted this 2<sup>nd</sup> day of April, 2014  
Approved this 16<sup>th</sup> day on April, 2014

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Mary A. Cole, Administrator / Clerk/ Treasurer