

**RESOLUTION 2008-49**

(6-29-08)

**RESOLUTION BY THE STORM AND WASTEWATER COMMITTEE ADOPTING POLICIES CONCERNING CREDIT METERS FOR SANITARY SEWER SERVICES**

WHEREAS, there is a need to adopt a policy in regard to the use of credit meters for sanitary sewer credits.

NOW THEREFORE, the Village Board of the Village of Sturtevant, Wisconsin does hereby resolve that the policies and procedures in regard to the use of credit meters for the determination of sanitary sewer bills as set forth in Exhibit A, which is attached hereto and incorporated herein, are hereby authorized, adopted and approved

Adopted by the Village Board of the Village of Sturtevant, Racine County, Wisconsin, this 1<sup>st</sup> day of July, 2008.

Village of Sturtevant

By \_\_\_\_\_  
Steven Jansen, President

Attest \_\_\_\_\_  
Mary Hanstad, Village Clerk

## **Exhibit A-Resolution 2008-49**

### **Credit Meter Policy**

Drafted 4-07-08

Purpose: To provide a credit on a customer's Sturtevant sanitary sewer bill for customers who use substantial amounts of water that does not enter the sanitary sewer system.

This policy shall only apply to the following class of water users within the Village of Sturtevant: Commercial, Industrial, and Public.

1. Those in the above classification who wish to receive a credit on their sewer bill for water that does not enter the sanitary sewer system may submit a request on an application form provided by the Village.
2. The property owner or occupant shall comply with all requirements of this policy.
3. The owner/occupant shall only install a meter approved by the Village. The Village approved meter is the "Orion" series (with transmitter) produced by Badger Meter.
4. The Village will go to the business and verify the location of the proposed installation to insure there are no problems with the site and to insure that the water is not entering the sanitary sewer system.
5. The owner/occupant shall be responsible for the purchase and installation costs of the meter.
6. The owner/occupant shall install the meter in accordance village policy.
7. Once the meter is installed, the owner/occupant shall notify the Village and the Village will go back and verify the installation is correct.
8. The owner/occupant shall have the meter calibrated and certified annually and shall submit a copy of the report to the village on or before December 31<sup>st</sup> of each year. The owner/occupant is responsible for all costs associated with the maintenance, calibration and certification of the meter. Failure to submit an annual report may be cause for a loss of the credit.
9. The owner/occupant shall comply with Section 13.9 (4) of the Code of Ordinances pertaining to Deduct (credit) Meters.
10. Village Staff will create a folder for each application and store the completed application and annual meter certifications provided by owner/occupants.

Name of Business: \_\_\_\_\_

Address of Business: \_\_\_\_\_

Name of person submitting application: \_\_\_\_\_

\_\_\_\_\_

Contact information for

applicant: \_\_\_\_\_ -

Area where meter is to be installed and description of how the water is diverted from the sanitary sewer: \_\_\_\_\_

\_\_\_\_\_

I have read the regulations concerning the use of the deduct meter and agree, on behalf of the applicant, to comply with all regulations. I understand that failure to comply can, at the discretion of the Village, lead to the discontinuation of the sanitary sewer credit.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_