

ORDINANCE NO. 2008-12
AN ORDINANCE TO AMEND SECTION 1.30 OF THE CODE OF
ORDINANCES FOR THE VILLAGE OF STURTEVANT RELATING TO BOARDS AND
COMMISSIONS

The Village Board of the Village of Sturtevant, Racine County, Wisconsin,
does ordain as follows:

1. That Section 1.30 of the Municipal Code of the Village of Sturtevant

be, and hereby is, amended to read as follows:

"BOARDS AND COMMISSIONS"

1.30 BOARD OF REVIEW.

- (1) There is hereby constituted a Board of Review, which shall consist of the President or the President's appointee, the Clerk and two of the Trustees of the Village, one of whom shall be an alternate member who shall serve only if another member is removed from the board under §70.47(6m), Wis. Stats., to be elected by the Village Board on the 3rd Tuesday in April of each year. The President or the President's designee, who shall be a voting member of the Board of Review, shall attend a Wisconsin Department of Revenue training session under §73.03(55), Wis. Stats., within two years of the Board of Review's first meeting. The Village Clerk shall provide an affidavit to the Department of Revenue stating whether this training requirement has been fulfilled.
- (2) Such Board shall meet annually at any time during the 30-day period beginning on the 2nd Monday of May at the Municipal Building of the Village, and a majority of such Board shall constitute a quorum except that 2 members may hold any hearing of the evidence if the requirements of § 70.47(9), Wis. Stats., are met
- (3) At least 15 days before the first session of the Board of Review, the Clerk shall publish a class 1 notice, place a notice in at least three public places, and place a notice on the door of Village hall. The notice must state the time and place of the first meeting of the Board of Review and the requirements for challenging an assessment under §70.47(7)(aa) and (ac) to (af), Wis. Stats.
- (4) The Village Clerk shall be Clerk of the Board of Review and shall keep an accurate record of all its proceedings in the minute book.
- (5) After the Assessor shall have laid before the Board of Review the assessment roll of real estate with the sworn statements and valuations of personal property as provided by §70.47, Wis. Stats., the Board of Review shall remain in session on the first meeting of the Board for at least 2 hours, and shall exercise such duties and powers as prescribed by §70.47, Wis. Stats.

- (6) The Board may adjourn from time to time until its business is completed. If an adjournment is for more than one day, a written notice shall be posted on the outer door of the place of meeting stating to what time the meeting is adjourned.
- (7) The Board shall carefully examine the assessment roll and other pertinent information of all property, and shall fulfill all of its duties and obligations under Ch. 70, Wis. Stats.
- (8) Whenever the Assessor, in the performance of the Assessor's duties, requests or obtains income and expense information pursuant to §70.47(7)(af), Wis. Stats., or any successor statute thereto, then such income and expense information that is provided to the Assessor shall be held by the Assessor on a confidential basis, except, however, that the information may be revealed to and used by persons: in the discharge of duties imposed by law; in the discharge of duties imposed by office (including, but not limited to, use by the Assessor in performance of official duties of the Assessor's office and use by the Board of Review in performance of its official duties); or pursuant to order of a court. Income and expense information provided to the Assessor under §70.47(7)(af), Wis. Stats., unless a court determines that it is inaccurate, is, pursuant to §70.47(7)(af), not subject to the right of inspection and copying under §19.35(1), Wis. Stats.
- (9) The Board is authorized to exercise authority, pursuant to §70.47(7)(c), Wis. Stats., to grant a taxpayer a 60-day extension for a hearing upon submission by the taxpayer of an objection form, extension request and \$100 fee. The provisions of §70.47(7)(c), and any amendments thereto, are incorporated herein by reference."

Adopted by the Village Board of the Village of Sturtevant, Racine County, Wisconsin,
this 17th day of June, 2008.

VILLAGE OF STURTEVANT

By: _____
Steve Jansen, President

Attest: _____
Mary Hanstad, Clerk/Deputy Treasurer