

Village of Sturtevant  
Proceedings from the Regular Board Meeting December 17, 2013

President Steven Jansen called the meeting to order at 6:00PM with the Pledge of Allegiance.

Present were Trustees J. Johnson, Hoffman, Larsen, Busha, G. Johnson, and President Jansen. Also present was Public Works Supervisor Stachowski.

MINUTES- Trustee Larsen made a motion to accept the Minutes from the Board Meeting that took place on December 3, 2013. Seconded by Wright. Motion carried by voice vote.

CORRESPONDENCE – None.

COMMITTEE REPORTS

FINANCE & BUDGETARY- Trustee J. Johnson recorded Minutes at the Committee Meeting on December 10, 2013. Committee reviewed checks for payment. Administrator Cole presented the October 2013 Financial Statement & Report. A Resolution authorizing budget transfers will go in front of the Board for approval. Committee discussed the Bonus Payment for Deputy Clerk and Village Accountant. A Resolution will go in front of the Board for approval. Committee discussed Ordinance 2013-08-An Ordinance by the Finance and Budgetary Committee to Repeal Sections 14.86,14.87, 14.88, 14.89, and 14.90 of the Code of Ordinances for the Village of Sturtevant and Recreate as Section 14.86 Pertaining to Permit Fees for Building Code, Electrical, Plumbing, Fire Inspection, and Fees Generally. This Ordinance will go in front of the Board for first reading and possible adoption. A Resolution setting the fees will go in front of the Board for approval. Minutes on file with Clerk.

COMMUNITY EVENTS, BEAUTIFICATION & CULTURAL - Trustee Busha recorded Minutes at the meeting that took place on December 10, 2013. Committee discussed the Fireworks 2014 and Village Hall Rental Policy. Minutes on file with Clerk.

ADMINISTRATION, PERSONNAL, AND LEGAL - Trustee Larsen recorded Minutes at the December 10, 2013 Committee Meeting. Committee discussed the Operators License for Rojelio Ramirez (Village Food & Liquor). A motion approving the license will go in front of the Board for approval. Committee discussed the Commercial Insurance Contract for 2014. A Resolution will go in front of the Board for approval. Committee discussed the Appointment of Poll Workers for 2013-2014. A motion approving the appointments will go in front of the Board for approval. Minutes on file with Clerk.

Trustee Larsen made a motion to grant an Operators License to Rojelio Ramirez (Village Food & Liquor). Seconded by J. Johnson. Motion carried by voice vote.

Trustee J. Johnson made a motion to approve the listing of 2014 Poll Workers provided by the Village Clerk, which are to be incorporated into these minutes. Seconded by J. Johnson.

ECONOMIC DEVELOPMENT AND REDEVELOPMENT-Trustee G. Johnson was absent. Trustee Larsen gave a review of items discussed at the Committee Meeting that took place on December 10, 2013. Committee had a Discussion of the Comprehensive Plan-Possible Amendment. Discussion will continue at the next Committee Meeting. Minutes on file with Clerk.

STORM WATER & WASTEWATER- Trustee Wright presented Minutes from Committee Meeting on December 10, 2013. Committee had a Discussion of Sanitary Sewer Televising & Consideration of Sanitary Sewer Rehab and CCTV Projects in 2014. A Resolution approving the projects will go in

front of the Board for approval. Committee had a Discussion of Extending Sewer Outside of Municipal Boundaries. Minutes on file with Clerk.

PUBLIC WORKS & CAPITAL IMPROVEMENTS- Trustee G. Johnson was absent. Trustee Hoffman recorded minutes at the Committee Meeting that was held on December 10, 2013. Committee discussed the 95<sup>th</sup> Street Reconstruction Project. A Resolution authorizing a joint engineering/construction contract with Racine Water Utility will go in front of the Board for approval. Committee discussed the Capital Improvement Plan. Discussion will continue at the next Committee Meeting. Minutes on file with Clerk.

PUBLIC SAFETY & HEALTH-There was nothing on the Agenda at the Committee Meeting on December 10, 2013.

ENGINEER- Engineer Hastings not present. Report on file with Clerk.

REPORT FROM POLICE CHIEF – Chief Marschke not present. Report on file with Clerk.

REPORT FROM PUBLIC WORKS DIRECTOR- Public Works Supervisor Stachowski presented his report. Report on file with Clerk.

REPORT FROM ADMINISTRATOR-Administrator Cole requested that the following items be discussed at the Committee Meeting on January 13, 2014- 2014 Bus Contract and November 2013 Financial Statement & Report / Possible Budget Transfers & Amendments.

Administrator Cole informed the Board that a Closed Session Committee of the Whole Meeting will be scheduled early next year to discuss Class II Sewer customers.

OPEN FLOOR- There was no public present at the Board Meeting, therefore, no public comment.

PAY BILLS- Trustee J. Johnson made a motion to pay all bills approved by the Finance Committee. Seconded by Larsen. Motion carried by voice vote.

ORDINANCE: Trustee J. Johnson made a motion for the final reading of Ordinance 2013-08 by title only. Seconded by Hoffman. Motion carried by voice vote.

*ORDINANCE NO. 2013-08*

*AN ORDINANCE BY THE FINANCE AND BUDGETARY COMMITTEE TO REPEAL SECTIONS 14.86, 14.87, 14.88, 14.89, AND 14.90 OF THE CODE OF ORDINANCES FOR THE VILLAGE OF STURTEVANT AND RECREATE AS SECTION 14.86 PERTAINING TO PERMIT FEES FOR BUILDING CODE, ELECTRICAL, PLUMBING, FIRE INSPECTION, AND FEES GENERALLY*

Trustee J. Johnson moved for the adoption of Ordinance 2013-08. Seconded by Larsen. Motion carried by voice vote.

RESOLUTION: Trustee J. Johnson made a motion for the reading of Resolution 2013-84. Seconded by Hoffman. Motion carried by voice vote.

*RESOLUTION 2013-84*

*RESOLUTION BY THE FINANCE AND BUDGETARY COMMITTEE REVISING PERMIT FEES PURSUANT TO SECTION 14.86 OF THE CODE OF ORDINANCES FOR THE VILLAGE OF STURTEVANT ENTITLED "PERMIT FEES"*

Trustee J. Johnson moved for the adoption of Resolution 2013-84. Seconded by Hoffman. Motion carried by voice vote.

RESOLUTION: Trustee J. Johnson made a motion for the reading of Resolution 2013-86. Seconded by G. Johnson.  
Motion carried by voice vote.

*RESOLUTION 2013-86*

*RESOLUTION BY THE PUBLIC WORKS AND CAPITAL IMPROVEMENTS COMMITTEE AUTHORIZING AN AGREEMENT WITH THE RACINE WATER UTILITY FOR JOINT ENGINEERING/CONSTRUCTION MANAGEMENT AND COST SHARING FOR THE 95<sup>TH</sup> STREET RECONSTRUCTION PROJECT*

Trustee J. Johnson moved for the adoption of Resolution 2013-86. Seconded by G. Johnson.

ROLL CALL: Larsen aye, G. Johnson aye, Busha aye, Wright aye, Hoffman aye, J. Johnson aye, Jansen aye. Motion carried. 7-0 vote.

RESOLUTIONS: Trustee J. Johnson made a motion for the reading of Resolutions 2013-85 and 2013-87.  
Seconded by Hoffman. Motion carried by voice vote.

*RESOLUTION 2013-85*

*RESOLUTION BY STORM AND WASTEWATER COMMITTEE DETERMINING 2014 SEWER REHAB PROJECTS BY THE VILLAGE OF STURTEVANT*

*RESOLUTION 2013-87*

*RESOLUTION BY THE ADMINISTRATION, PERSONNEL, POLICY AND LEGAL COMMITTEE AUTHORIZING THE CONTRACT WITH THE WISCONSIN LEAGUE OF MUNICIPALITIES MUTUAL COMMERCIAL INSURANCE FOR 2014*

Trustee J. Johnson moved for the adoption of Resolutions 2013-85 and 2013-87. Seconded by Larsen  
Motion carried by voice vote.

OLD BUSINESS- None.

NEW BUSINESS- Trustee Wright gave an update from the Racine Wastewater Commission Meeting.

Trustee Busha mentioned that she will be absent from the Committee Meeting on January 14, 2014.

ADJOURN- Trustee J. Johnson made a motion to adjourn at 6:30PM. Seconded by Hoffman.  
Motion carried by voice vote.

Drafted this 17<sup>th</sup> day of December, 2013  
Approved this 21<sup>st</sup> day on January, 2014

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Mary A. Cole, Administrator / Clerk/ Treasurer