

RESOLUTION 2013-65

9-11-13

RESOLUTION BY THE ADMINISTRATION, PERSONNEL, POLICY AND LEGAL COMMITTEE AMENDING A PROVISION OF THE PERSONNEL MANUAL FOR VILLAGE OF STURTEVANT EMPLOYEES

WHEREAS, the Administration, Personnel, Policy and Legal Committee has reviewed a proposed amendment to the Village’s Personnel Manual; and

WHEREAS, the Village of Sturtevant would benefit from the proposed amendment to the Personnel Manual.

NOW THEREFORE, BE IT RESOLVED by the Village of Sturtevant Board of Trustees that the “VILLAGE OF STURTEVANT PERSONNEL POLICY MANUAL updated November 7, 2012” is hereby amended effective September 17, 2013 as follows:

EDUCATIONAL EXPENSES

Educational expenses have been approved for police department employees, seeking a degree, under Article XVIII of the Collective Bargaining Agreement, shall be paid as follows:

- Employees must submit their paid expenses that have been approved to the Chief of Police by October 1st to be considered for reimbursement in January of the following year.
- Expenses will reimbursed 100% up to \$2,500. Any amounts over \$2,500 will need to be submitted for reimbursement by October 1st in the following year and will be considered for reimbursement in the next year.
- At no time will more than \$2,500 be reimbursed per employee, per year, unless approved by the Administration, Personnel, Policy and Legal Committee.

BE IT FURTHER RESOLVED by the Village of Sturtevant Board of Trustees that the updated “VILLAGE OF STURTEVANT PERSONNEL POLICY MANUAL updated September 17, 2013 “ shall be kept on file with the Village Clerk and a copy of the amendment shall be distributed to all Village employees.

Adopted by the Village Board of the Village of Sturtevant, Racine County, Wisconsin, this 17th day of September, 2013.

Village of Sturtevant

By _____
Steven Jansen, President

Attest _____
Mary Cole, Village Clerk