

RESOLUTION 2008-106

12-15-08

**RESOLUTION BY THE PUBLIC WORKS AND CAPITAL IMPROVEMENTS
COMMITTEE AUTHORIZING A CONTRACT WITH THE JM BRENNAN INC FOR HVAC
MAINTENANCE AT THE SURTEVANT DEPOT**

WHEREAS, there is a need to obtain a HVAC maintenance contract for the Sturtevant Depot ; and

WHEREAS, the Board of Trustees has previously chosen J.M. Brennan Inc for its HVAC contractor for Village Hall services and the Board of Trustees believes that it would be in the best interest of the Village to obtain Sturtevant Depot HVAC maintenance services from J.M. Brennan Inc.

NOW THEREFORE, the Village Board of the Village of Sturtevant, Racine County, Wisconsin does hereby resolve:

1. That the execution of an agreement with J. M. Brennan for HVAC maintenance services for the Sturtevant Depot for the first half of 2009 is authorized and approved subject to final review of the contract by the Village Administrator; and
2. That the cost of the work shall be \$200 pursuant to the terms and conditions, subject to final review of the contract by the Village Administrator, as set forth in Exhibit A which is attached hereto and incorporated herein; and
3. That the funds for said contract shall be taken from account number: 210-52300-290; and
4. The Village President and the Village Clerk are authorized to sign any agreements or other documents necessary to carry out the intent of this resolution.

Adopted by the Village Board of the Village of Sturtevant, Racine County, Wisconsin, this 16th day of December, 2008.

Village of Sturtevant

By _____
Steven Jansen, President

Attest _____
Mary Hanstad, Village Clerk



P.O Box 2127 · 2101 W. St. Paul Ave · Milwaukee, WI 53201 · Phone 414-342-3829 · Fax 414-342-3209 · www.jmbrennan.com

From: JM Brennan, Inc.

11-01-2008

TO: Village of Sturtevant

ATTN: Chuck

RE: Trane Depot preventative maintenance

We are pleased to provide you with the following bi-yearly preventative maintenance proposal for your consideration.

The following is a list of equipment to be serviced

- Two high efficiency furnaces (main building)
- Two central air systems (main building)
- Two tower electric unit heaters (elevator rooms)

Work to be performed during PM if applicable:

- Clean and check burners/pilot
- Replace filters
- Check main blowers
- Check heat exchanger
- Check any and all components for proper operation
- Clean out condensate trap
- Wash condenser coils
- Check thermostats
- Check refrigerant levels
- Filters supplied by the Village of Sturtevant

Thank you for the opportunity to submit this proposal. Please call with any questions you may have.

Respectfully

Gene Townsend

South Region Service Manager

262-770-9724